

# Bill Rice Ranch Online Reservation

For the 2026 camp year, the Ranch will be rolling out an online system allowing churches to reserve weeks of camp for their groups. It will also allow campers to make registrations to attend the week of camp of their choice.

The first part of this, group reservation, will be launching this Friday, August 1. This will allow churches to reserve spots for their group for a given week of camp, make payments for Fast Track reservations online, and then view information about their reservation on their reservation dashboard.

## **How online reservations are different than paper reservations:**

1. Each church must create an account in order to make reservations. Once a church has an account and is logged into it, they can use the account indefinitely to make as many reservations as they desire.
2. Each event that a group is attending must have a separate reservation. For example, if a church is bringing a group of junior-age campers for junior camp, a group of teenagers to youth camp, and a group of deaf adults to deaf camp, they must make three separate reservations for each group.
3. Each reservation will be assigned a group code that group administrators can view from their reservation dashboard. This group code is unique for each reservation and must be shared with each individual camper who desires to "fill a spot" of the reservation and register as part of the church group. As of right now, only reservations can be made online, but camper registration will be coming later this year, so group leaders will need to know where to access this code to share it with campers who want to register.

## **Reservation Tutorial:**

The following steps will show how reservations can be made online:

- Those wanting to register will need to select the bottom options to either sign into their group account to make a reservation/view current reservations or create a new account. They should not use the default "Sign In To Register For Camp" option since this is for signing into individual accounts to make registrations and not reserve spots for a group.

**BILL RICE RANCH  
ONLINE REGISTRATION**

Sign In To Register For Camp

Email Address

Password

**SIGN IN**

Don't have an account?  
[Sign up](#)

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Need to make a group reservation for your church?  
[Sign in to a church group account](#)  
[Create a church group account](#)

**BILL RICE RANCH  
ONLINE REGISTRATION**

Sign In To Register For Camp

You are signing in to a church group account.  
[Switch to Individual](#)

Email Address

Password

**SIGN IN**

Don't have a church group account?  
[Sign up](#)

- Account creation. The account creation form will need to be filled out accurately for each account. The group name can be the name of the church making the reservation. Passwords must fall within the password requirements or they will not be accepted.

**Create a New Group Account**

Group Name:\*

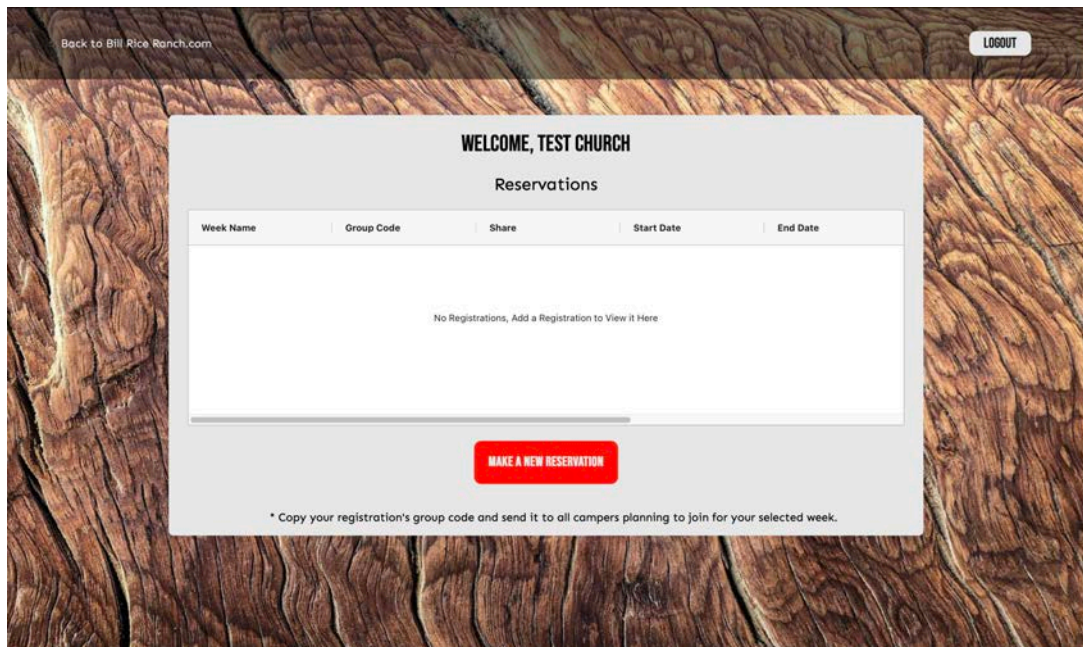
Group Administrator Name:\*

Group Email Address:\*

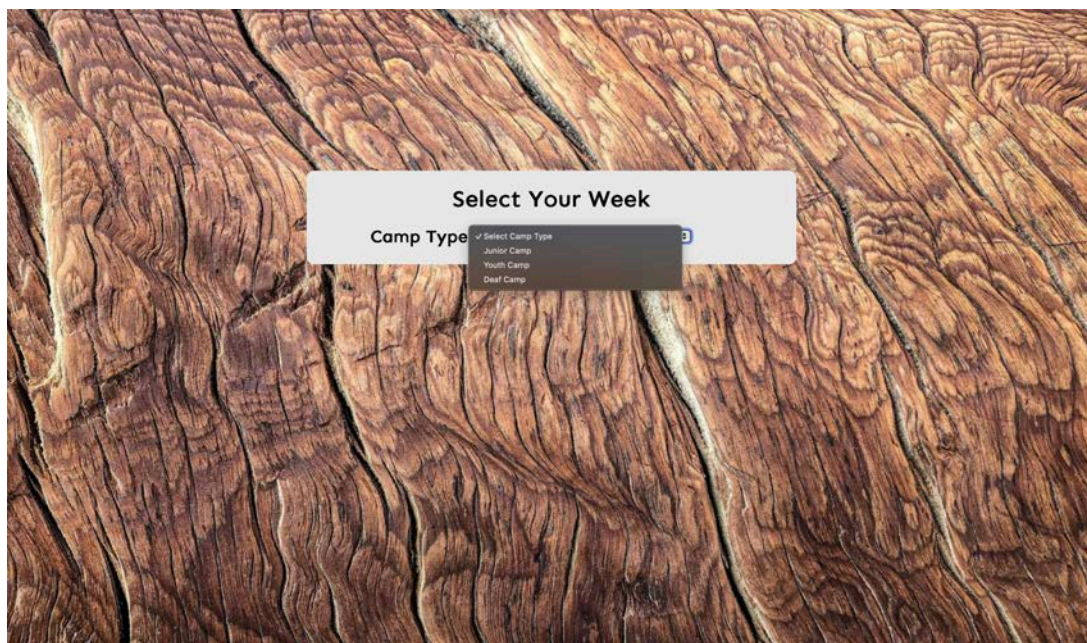
Create Group Password:\*



- Upon creating a new group account and signing in for the first time, administrators will see the group dashboard where all reservations will be displayed. Upon initial login, no reservations will be displayed.

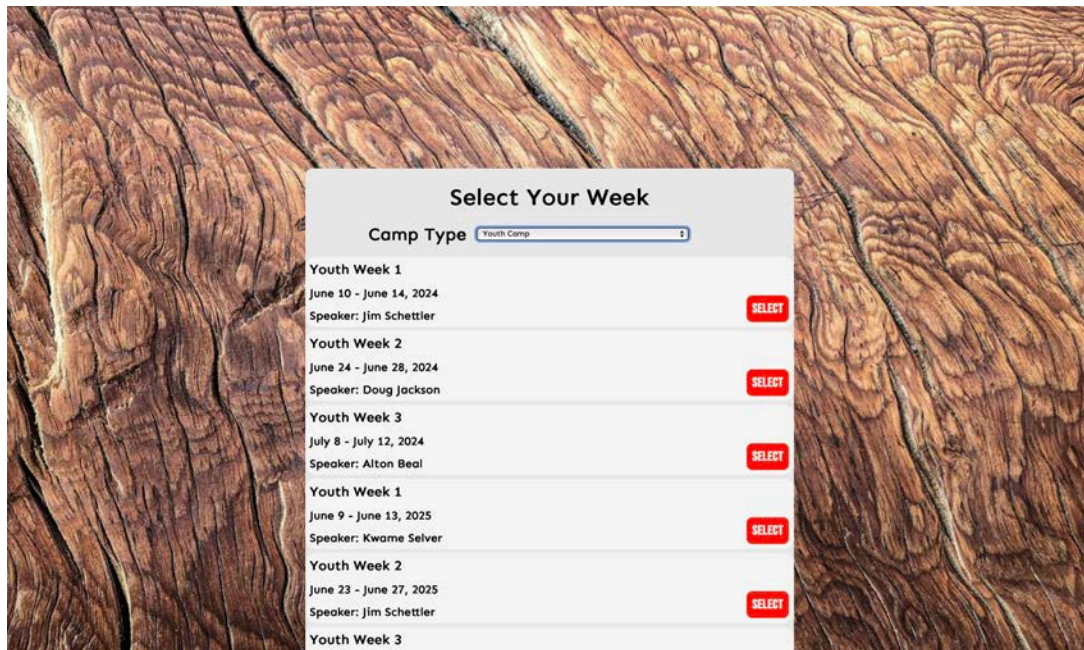


- To make a new reservation for a group, the administrator should click the "Make a New Reservation" button. The first page they will see will be the event type dropdown list, where they can select between youth, junior, and deaf camp event options.



- Once an event type is selected, the administrator can select the specific

event they want to make a reservation for from the list of upcoming events for the event type they selected.

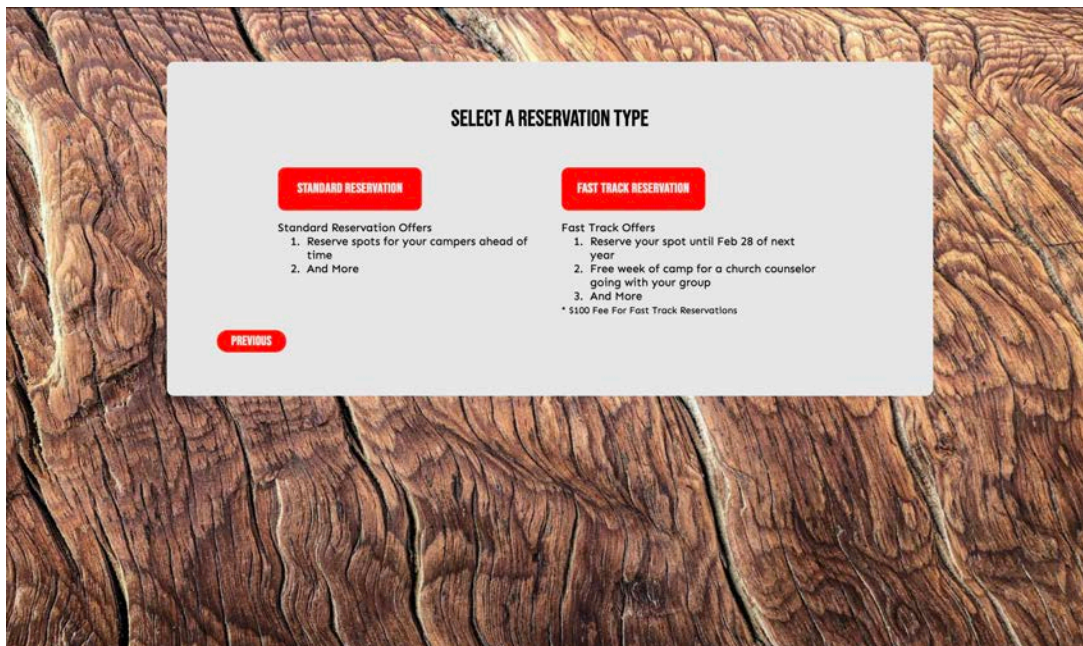


The screenshot shows a web form titled "Select Your Week" set against a background of a tree trunk. At the top, there is a dropdown menu labeled "Camp Type" with "Youth Camp" selected. Below this, the form lists several reservation options, each with a date range, a speaker's name, and a red "SELECT" button.

Select Your Week		
Camp Type: Youth Camp		
Youth Week 1	June 10 - June 14, 2024	Speaker: Jim Schettler
Youth Week 2	June 24 - June 28, 2024	Speaker: Doug Jackson
Youth Week 3	July 8 - July 12, 2024	Speaker: Alton Beal
Youth Week 1	June 9 - June 13, 2025	Speaker: Kwame Selver
Youth Week 2	June 23 - June 27, 2025	Speaker: Jim Schettler
Youth Week 3		

- Once an event is selected, the administrator can then choose between two different types of reservations:
  1. Standard Reservation - reservation where the administrator can simply choose an estimated number of campers that will attend with them during their selected event. This reservation is free of charge.
  2. Fast Track Reservation - reservation where the administrator can also choose an estimated number of campers that will attend and have the benefit of a free church counselor and the options of a second free church counselor or a free deluxe room . This reservation has a cost of \$100.00



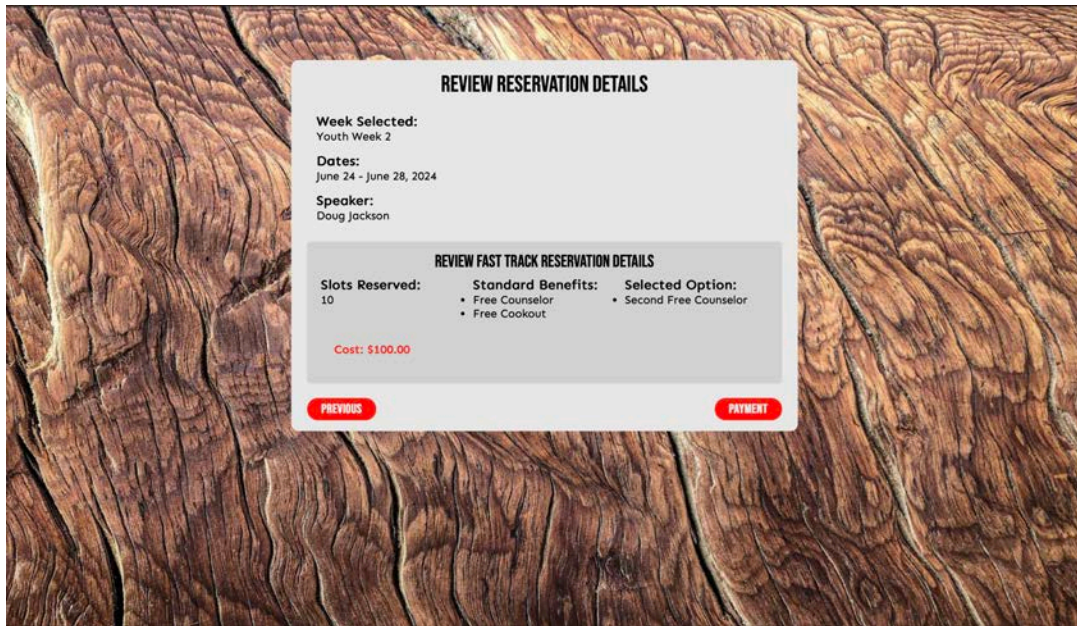


- If the administrator selects Fast Track Reservation, they will then need to select their estimated camper count and their benefit option of choice. They must select both estimated camper count and their benefit option in order to continue on.

A screenshot of a web form titled "SELECT YOUR FAST TRACK RESERVATION OPTIONS" set against the same tree trunk background. The form is a light gray rectangle. At the top, the title "SELECT YOUR FAST TRACK RESERVATION OPTIONS" is centered in bold black text. Below the title are three input fields. The first is labeled "Estimated Camper Count" and has a white text input field. The second is labeled "Option 1: Free Second Church Counselor" and has a dropdown arrow. The third is labeled "Option 2: Free Deluxe Room" and has a dropdown arrow. At the bottom left of the form is a red button labeled "PREVIOUS". At the bottom right of the form is a red button labeled "ADD FAST TRACK".

- Upon choosing Fast Track reservation details, the administrator will see a review page for their reservation where they can see the reservation details they chose as well as the amount due from their Fast Track reservation.





**REVIEW RESERVATION DETAILS**

**Week Selected:**  
Youth Week 2

**Dates:**  
June 24 - June 28, 2024

**Speaker:**  
Doug Jackson

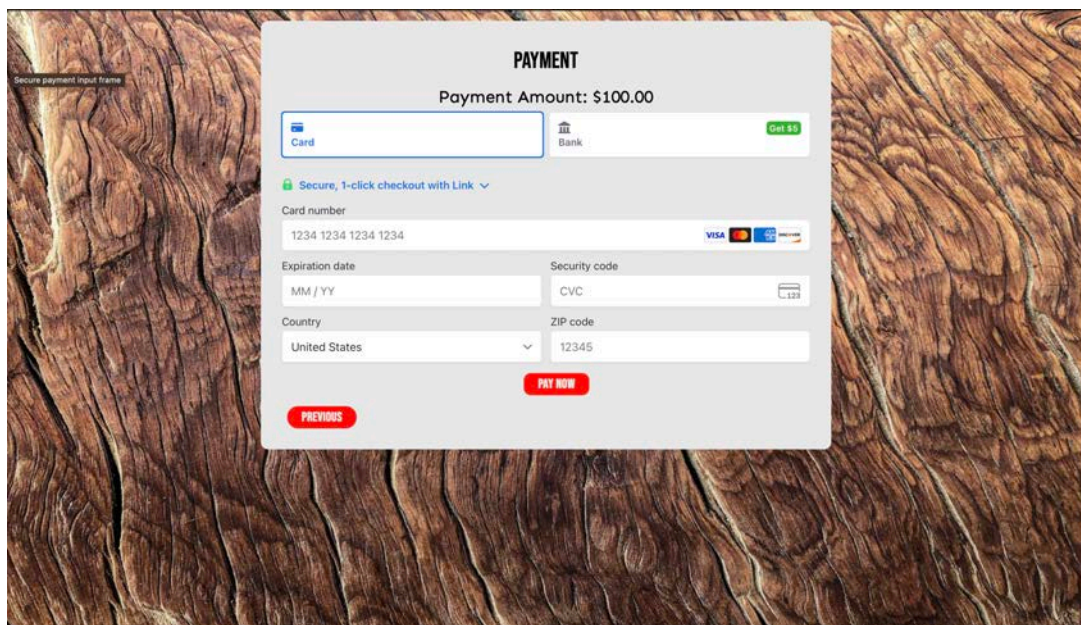
**REVIEW FAST TRACK RESERVATION DETAILS**

<b>Slots Reserved:</b> 10	<b>Standard Benefits:</b> <ul style="list-style-type: none"><li>• Free Counselor</li><li>• Free Cookout</li></ul>	<b>Selected Option:</b> <ul style="list-style-type: none"><li>• Second Free Counselor</li></ul>
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**Cost: \$100.00**

**PREVIOUS** **PAYMENT**

- Once the administrator decides to pay, they will be directed to a payment page where they can enter their payment information to pay for their reservation online.




**PAYMENT**


Payment Amount: \$100.00

☐ Card ☐ Bank [Get ID](#)

[Secure, 1-click checkout with Link](#)

Card number  
1234 1234 1234 1234 

Expiration date  
MM / YY

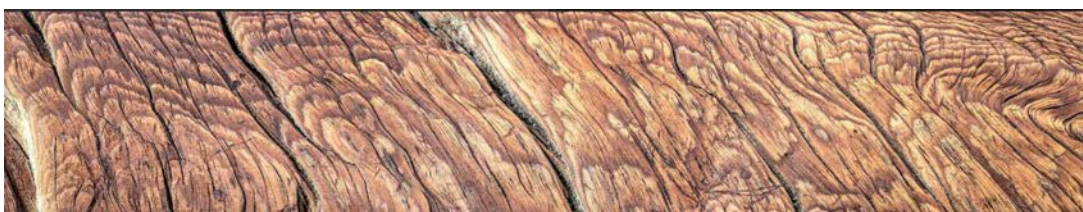
Security code  
CVC 

Country  
United States

ZIP code  
12345

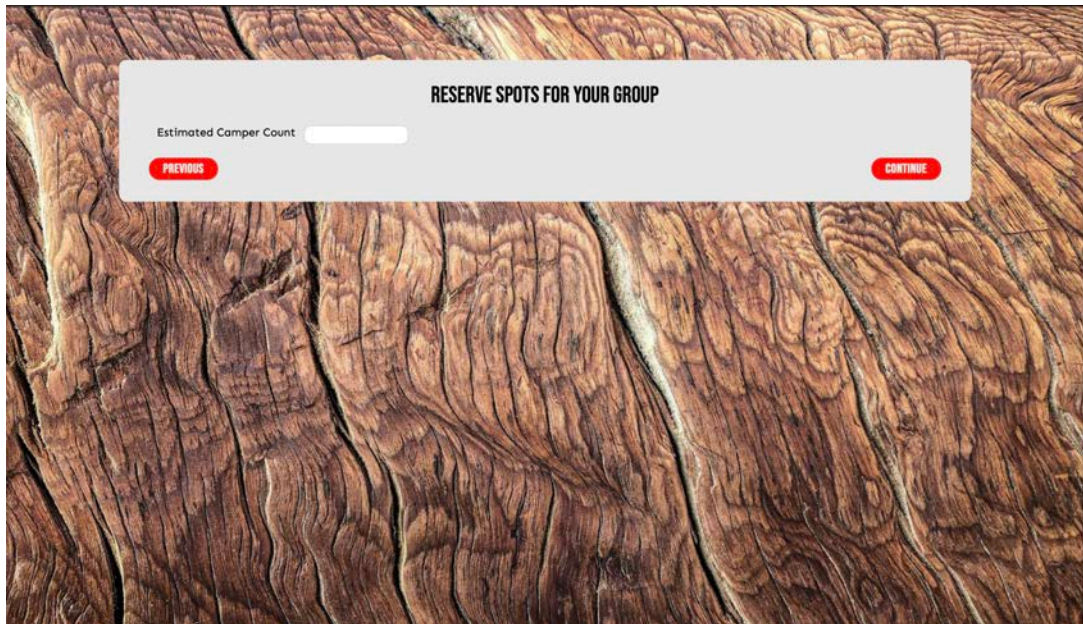
**PREVIOUS** **PAY NOW**

- Upon filling out payment information and clicking "Pay Now," the administrator should see a payment confirmation with the amount paid and a button to return to their group dashboard.



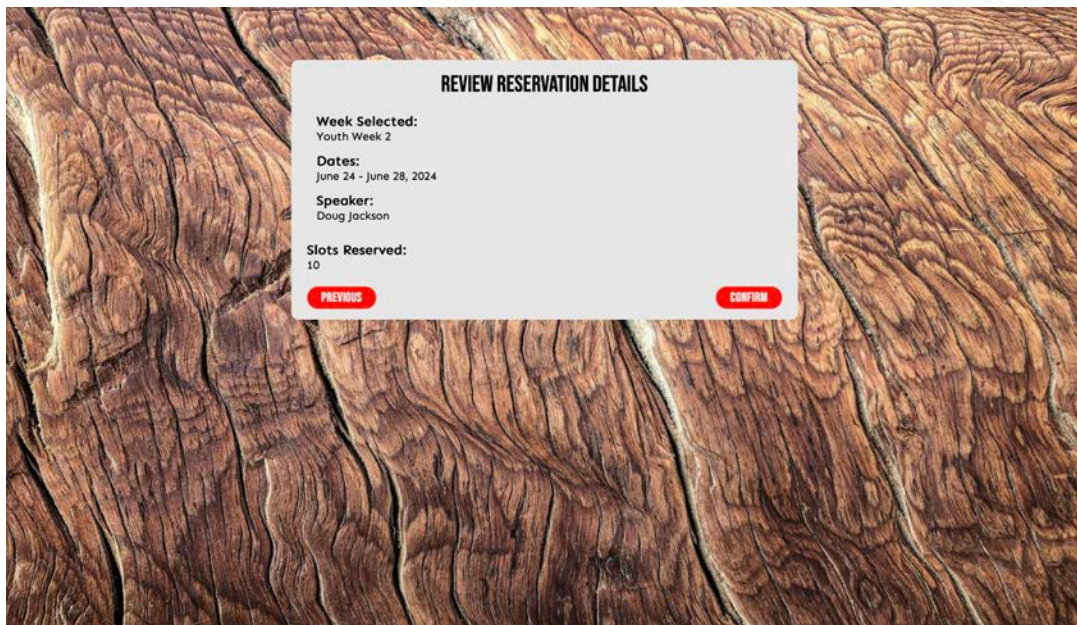


- Backing up, if the administrator wants to make a standard reservation, they will be presented with a window that simply accepts an estimated camper count.



A screenshot of a web form titled "RESERVE SPOTS FOR YOUR GROUP" overlaid on a background of vertical wood grain. The form is light gray and contains the text "Estimated Camper Count" followed by a white input field. At the bottom of the form are two red buttons with white text: "PREVIOUS" on the left and "CONTINUE" on the right.

- Upon hitting continue, the administrator will see the reservation review page where they can view reservation details.



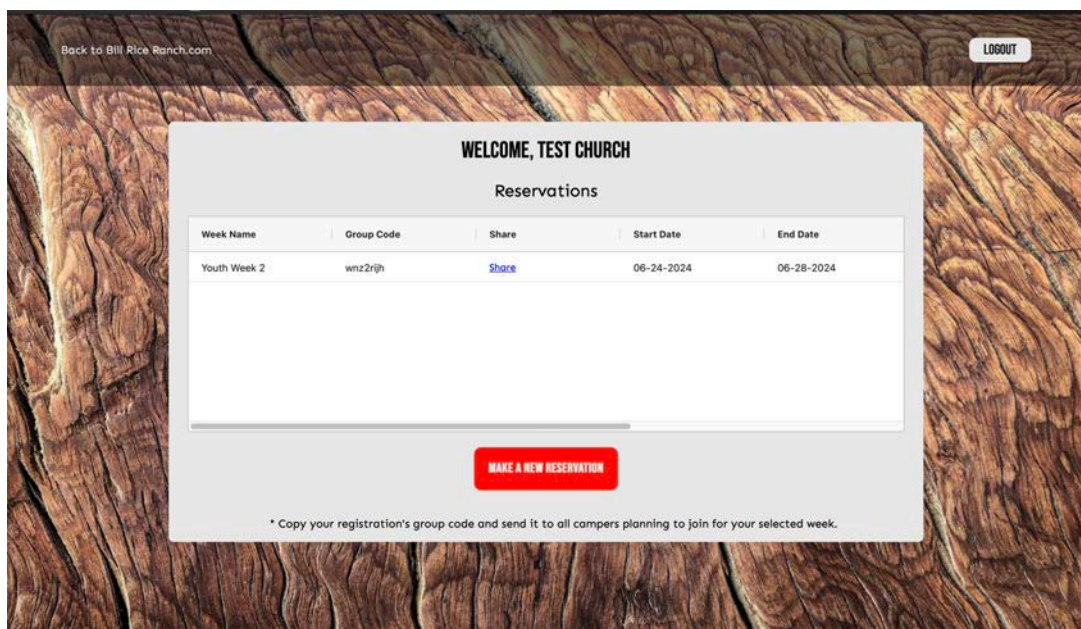
A screenshot of a web form titled "REVIEW RESERVATION DETAILS" overlaid on a background of vertical wood grain. The form is light gray and contains the following text: "Week Selected: Youth Week 2", "Dates: June 24 - June 28, 2024", "Speaker: Doug Jackson", and "Slots Reserved: 10". At the bottom of the form are two red buttons with white text: "PREVIOUS" on the left and "CONFIRM" on the right.

- Upon hitting confirm, the administrator will see a confirmation message from where they can click "Return To Dashboard" to return to their group dashboard.





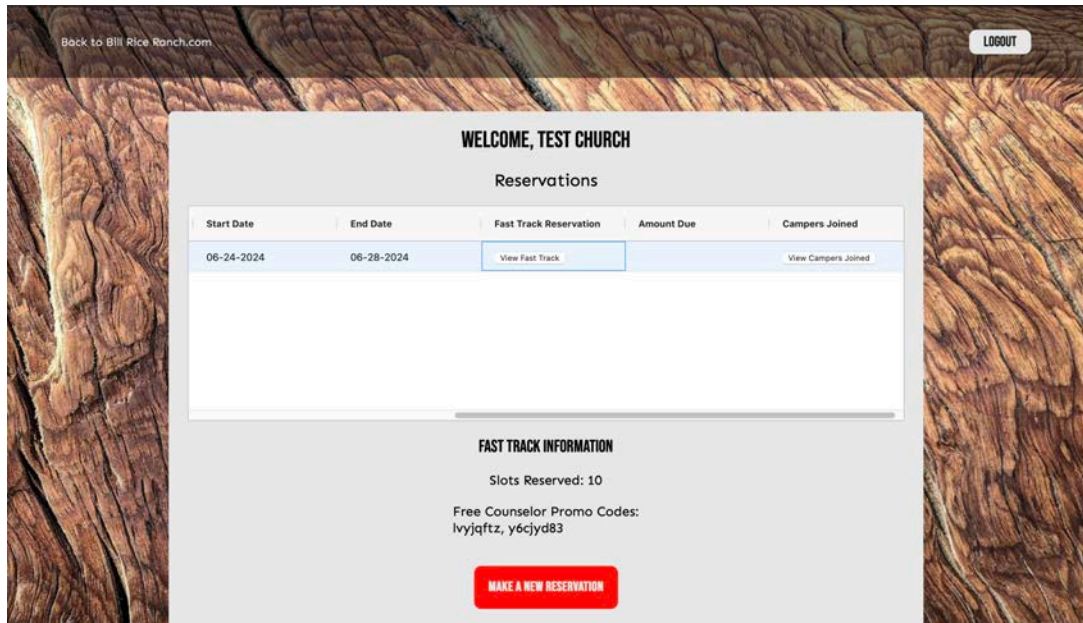
- When an administrator returns to the dashboard after a successful reservation, whether a Fast Track reservation or a Standard reservation, they will see a new reservation appear on their dashboard.



- For Fast Track reservations, the administrator can scroll to the right to see a “Fast Track” button under the Fast Track column. Upon clicking this button, the administrator can see promo codes for all free church counselors that are part of the fast track reservation. These codes can be given to the individuals joining the group as church counselors, and they can enter the codes during their individual registrations to register for the



reserved week of camp free of charge. Administrators will all see a “View Campers Joined” button. In the future, clicking this button will display a list of all campers that have registered to fill a spot in the reservation. This feature is coming soon and is not available yet.



- Standard reservations will not have the “Fast Track” button but will otherwise have an identical experience to Fast Track reservations on the dashboard.

## Please Share Your Feedback!

- Note: If you have any problems with the site or have questions, please reach out to **registration@billriceranch.org**, and we will get back to you.
- We understand that moving the Ranch’s reservation and registration processes online will, Lord-willing, benefit churches but may initially take a bit of a learning curve, so please share your feedback and suggestions on how we can make our online registration process the best it can be.